

**Cranshaws, Ellemford and Longformacus Community Association
Lammermuir Community Fund**

**Tuesday 7 June 2022
7.30pm, Longformacus Village Hall**

**Minutes
General Meeting**

Trustees in attendance:

Alison Landale, Bill Landale, Adam Prokopowicz, Anna Dabrowska, Morag Roger, Clive Warsop, Elizabeth Willis, Ettie Spencer, Melvin Landale

Also present: Paula Easton (minutes), Kim Drysdale (finance), Ian Arnold, Heather Bewick, Sarah Dixon (application 1), Natalie Cormack (application 7), Corine Craik (application 8)

1. Welcome/Apologies

AL welcomed everybody

Apologies:

Alison Rodger, Ian Davidson (Interim Treasurer), Johnny Fisher, Alistair Gordon, Tony Homer, Sharon Baker (application 3&4)

- LCC Trustees membership update

Louise & William Binning have resigned from the LCC, reducing CELCA trustees by 2 members. A replacement is also being sought for Simon Kirkness.

2. Previous Minutes of GM – 2.3.22

4.1 Postcards & Postage Communication - paragraph 4, remove line 3

ACTION 1 - PE & TH attempt to create community contact list from Herald emails and CELCA postal addresses

4.2 Duration of Windfarm Agreement - Paragraph 3

Amend to: CW added that £280,000 on 2 projects - the Longformacus Village Hall extension and the Longformacus Play Park, was disproportionate at a time of great need in the community. He also noted thanks to EW for arranging Winter fuel.

4.3 Re-absorb Funds

Funding can be withdrawn and re-absorbed after 2 years. AL suggested information be added to application forms. Decision by trustees to add this to the approved funding letter which is sent by the secretary.

Paragraph 2 - BL thought the amount funded was £300 for each broadband installation and not £200.

ACTION 2 - KD to check funding amount awarded per broadband installation.

Minutes approved and accepted BL proposed, AP 2nd

3. Matters arising

3.1 Action List

1 - Men's Shed have completed the Ellemford notice board and repairs are being made to the Cranshaw's board.

2 - Ongoing, ID working on access to Longformacus Park.

3 - AL has been in contact with Duns nursery & primary school. They are going to organise a competition to create a CELCA logo.

4 - Emergency contact plans will be covered by Application 6

5 & 6 - AL checked the original agreement with Fred Olsen and their funding is ongoing for duration of windfarms; still has to check if increased power prices and production should increase our funding from them.

AL spoke to Rob Pryor at Community Wind Power who is looking into the length of the agreement. KD is also trying to contact him. £25,000 payment is made twice a year and is overdue from April 2022.

ACTION 3 – AL to ask windfarms how payment amounts are calculated, if based on power/wattage generated.

7 - Broadband Herald notice will have been sent. Emergency contact plans now being organised via LCC (see 6.6 and 6.6.1 – below)

8 - Longformacus Playpark order has been placed by Scottish Borders Council (SBC) Payment will be made via them in due course. Work due to start in October this year.

9 - Village Hall extension on hold. New committee has been formed; a few formalities to complete re committee formation.

10 - AL has 2 quotes for Cranshaws Orchard access, see Application 2

3.2 Community Workshop

Bill Landale

Ian Arnold is ready to run 3 workshops for 2-3 hours each to demonstrate simple techniques. The level of interest can be monitored over each of the 3 classes. Depending on Ian Arnold's plans, children over 10 years of age can attend. Possibly parent & child time could be included but this is Ian Arnold decision.

£2,300 safety quote from DF Electrical solutions, Berwick to complete & install wiring where needed, circuit board protection, improve lighting and other safety requirements. Work would only be commissioned if sufficient interest after trial workshops and if committee formed. Landlord's agreement would also be required

Ian Arnold charges £16 per hour to check machines & £20 per hour for classes. Approved funding of £3,325 is already in place to hold the workshop classes. If they are successful, the next phase would be to repair the machines. AL's £4,013 March application for upgrades to the community was put on hold until community interest levels are known.

Men's Shed visited the Community Workshop with AL and they were very interested in using it. Step 1 is to run the courses and then set up a local committee oversee activities and safety.

4. Treasurer's Report - Kim

CELCA 1 - Fred Olsen

Bank Balance is £179,606.27
Available for funding £21,307.28

CELCA 2 - Community Wind Power (CWP)

£135,298.72 in bank and no major change since last meeting. Awaiting £25,000 April payment from CWP.

£150,000 ringfenced and due to be paid for Longformacus Play Park after it has been installed. £75,000 of this is from CELCA 1.

CELCA YEAR ENDING 30.09.2022

Bank balance and Funding available

02-Jun	£	180,580.76
Payments out in transit	£	40.49
Payments in in transit	£	-
21/22 Participants contribution	£	934.00
Current balance	£	179,606.27
Allocated to projects	£	153,298.99
Set aside for running costs	£	5,000.00
Available for funding	£	21,307.28

Payments pending

Mr W Landale	40.49
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Total 40.49

Bank Reconciliation and Check

Opening Balance as at 1st Oct 2021	£	177,864.02
Income received	£	44,127.34
Expenses paid	(£)	3,861.35
Projects spend	(£)	38,523.74
Closing Balance	£	179,606.27
Balance at bank	£	179,606.27
	£	-

21/22 Contributions

Yoga x 4	72.00	01-Nov
Yoga x 1	18.00	05-Nov
Yoga x 2	33.00	08-Nov
Yoga x 1	18.00	18-Nov
Yoga 2020	200.00	07-Dec
Yoga x 2	48.00	07-Jan
Yoga x 3	72.00	10-Jan
Yoga x 1	24.00	07-Mar
Yoga x 5	120.00	21-Mar
Yoga x 1	24.00	28-Mar
Watch Promotions	305.00	11-May

934.00

CELCA 2 Funding Year Ending 30th September 2022

Bank balance and Funding available

02-Jun	£	135,298.72
Payments out in transit	£	-
Payments in in transit	£	-
19/20 Participants contribution	£	-
Current balance	£	135,298.72
Allocated to projects	£	187,287.72
Set aside for running costs		
Available for funding	-£	51,989.00

Payments pending

Total 0.00

Bank Reconciliation and Check

Opening Balance as at 1st Oct 2021	£	114,305.70
Income received	£	25,000.00
Expenses paid	(£)	56.00
Projects spend	(£)	3,950.98
Closing Balance	£	135,298.72
Balance at bank	£	135,298.72
	£	-

20 /21 Participant Contribution

0.00

5. Funded Projects Updates

5.1 Longformacus Community Play Park

The equipment order had to be made with payment via SBC. Public liability insurance quotes have been received from Keegan & Pennykid. Installation will be in time for the October holiday period.

ID is dealing with road access. A safe entrance will be fenced off and this has been arranged with Mr. Charles, who owns the paddock area being used. ID is in contact with SBC and will be asked to check they erect safety signs and cut down bushes for safe access.

ACTION 4 – ID Longformacus Park SBC warning signs & safe access.

5.2 Forest Garden – Cranshaws Wee Forest Bill Landale

Trees have been planted and fencing will be in place this week. There is funding remaining that will be used if there are any significant tree losses over the summer. BL will be applying for additional grant money elsewhere. The area is 500 square meters in total. There is plant diversity and other shrubs and wildflowers will be planted.

Attachment 2 Wee Forest News

6. Applications for funding

Order	Project	Name	Amount Requested
1	Play Equipment Cranshaws - revised	Sarah Dixon	£9,994.68
2	Community Walk Enhanced Access	Alison Landale	£9,000.00
3	Ellemford Show 2 -Lammermuir Pastoral Society	Sharon Baker	£3,717.00
4	Swimming Lessons & Membership	Sharon Baker	£9,500.00
5	LCC Administrative Support Role	Anna Dabrowska	£2,000.00
6	LCC Emergency Resilience Team	Johnny Fisher (& Anna Dabrowska)	£2,000.00
6.1	Emergency Electricity Community Funding	Alison Landale (& Anna Dabrowska)	£15,000.00
7	Berwickshire County Show	Natalie Cormack	£1,000.00

8	Food Larder Longformacus	Corine Craik	£1,300.00
Total			£53,511.68

6.1 Play Equipment Cranshaws (£9,994.68)

Application received from Sarah Dixon

At March GM this was agreed in principle with the following steps to be taken:

1. Need a constituted body
2. Determine responsibility of liability coverage
3. Tables & Benches using current Cranshaws Walk approved funding
4. Enhanced Access
5. Then play equipment can be added

Final public liability and material insurance quote from Zurich is £332.00 per year. SD awaiting advice from BAVS about setting up a committee. 3 people are needed to form a constituted group of people, which is a requirement by the insurance company. SD will discuss with EW if CIC (Longformacus Playpark) could cover the Cranshaws play area.

Scot play will install equipment; there has been a 9.5% price increase since the last application. Approved funding is in place for the Cranshaws Woodland Walk which could be used toward the costs. The new total is £10,169.22 including a bad access fee of £200. There is a 150-meter drive through a field to access site causing the installers to apply the access charge. SD was asked to contact them again to request they consider removing the fee. The additional funding to the original application was caused mainly by price increases and it was agreed to take this from the current 'Cranshaws Woodland Walk fund'.

£9,994.68 approved ML proposed, AP 2nd

6.2 Community Walk Enhanced Access (£9,000)

Application received from Alison Landale

The Woodland Walkway at Cranshaws requires access to the orchard suitable for wheelchairs, prams and bicycles.

Quotes were received from Walker Groundworks Ltd for £11,257 and LR Groundwork & Forestry Ltd for £7,824. The lower quote will be accepted. LR Groundworks is local to the CELCA area.

£9,000 approved ML proposed, MR 2nd

6.3 Ellemford Show 2 – Lammermuir Pastoral Society (£3,717)

Application received from Sharon Baker

The Ellemford Show is open to everyone and brings the community together. It is a long running show where locals can showcase their work. Operated by volunteers and a free show with donations on the gate. The evening dance & hog roast ticket cost is £5. All takings go back into the cost of show.

50% of running costs have been applied for from CELCA and the other 50% from the wind farm at Abbey St Bathans.

£3,717 approved ES proposed, AD 2nd

6.4 Swimming Lessons & Membership (£9,500)

Application received from Sharon Baker

Continuing funding requested for Duns swimming pool community residents. Swimming lessons for children, subsidised annual memberships, family, individual and over 60's memberships.

£9,500 approved ES proposed, ML 2nd

6.5 LCC Administrative Support Role (£2,000)

Application received from Anna Dabrowska

The Lammermuir Community Council (LCC) requires much communication and collaboration between members, the community, and councils. LCC's current funds only cover 2 months of administrative support. A further 10 months of administrative support is required to keep the LCC working smoothly.

£2,000 approved ML proposed, CW 2nd

6.6 LCC Emergency Resilience Team (£2,000)

Application received from Johnny Fisher & Anna Dabrowska

After the community emergency last winter, the LCC are asking for £2,000 to set up a dedicated Emergency Resilience subgroup. They have reached out to other areas like Abbey St Bathans who have already developed action plans and network of volunteers in their communities.

A team of 4 coordinators are covering Cranshaws, Ellemford, Longformacus and Rigfoot data gathering during phase 1. They are contacting neighbours and community members in order to coordinate available resources for provision of additional help within the community in times of emergency. Generators and equipment in village halls were discussed. There may be such a provision in due course, but not during the initial phase while needs are being identified.

Funds for Postcards to inform community would be used; funding for postcards is already set aside in the account. **Resilience** team are all volunteers but require £200 transport expenses for the 4 coordinators. Other expenses: name badges to identify team members, leaflets giving information + some hours of external admin support capped at 10 hours for emails and reporting.

£2,000 approved BL proposed, ML 2nd

6.6.1 Emergency Electricity Funding (£15,000)

Alison Landale proposed this as an addition to **Resilience funding**

Electricity, fuel and general prices have increased and there have been requests for help to meet the additional costs. A delicate matter to find out who are the most in need and identify vulnerable groups. It was agreed that offering funding to all would be fair. In a similar way to the winter fuel project, probably not everyone would register to receive the support. This was discussed at some length with good positive agreement. It was thought the mechanism to distribute funding might prove complicated. AD and AL would draft a post card.

It was suggested and agreed that Wind farms making electricity be asked for additional funding assistance towards community electricity assistance.

This will require time and initial funding support is required now. KD pointed out that 10% of received funds are held for emergency use. £100 to be offered per household using postcards possibly asking for bank account details. The wording will be phrased in a way to attempt to target those who need assistance most to pay expenses.

ACTION 5 – AD & ES Contact windfarms requesting extra emergency electricity household funding

ACTION 6 – AL & AD arrange household funding postcards

£15,000 approved ES proposed, AD 2nd

6.8 Food Larder (£1,300)

Application received from Corine Craik- introduced and accepted under resilience funding.

CC contacted AL about providing community larder food at Longformacus. Fair Share was previously paid to provide food that was available in the hall. This stopped when no longer needed but costs have now increased, and assistance has been requested from the community. CC gets a weekly Tesco food order and she offered to add dry goods for those in need. The extra order would be delivered directly to Longformacus Village Hall and stored in an accessible larder outside. No delivery charges would apply and hall access is not required to use the larder.

People could also choose to add food donations. CC will ask for food suggestions from those using the larder. She will record the type of foods being requested & used by the

community. She hopes to have some volunteer help. The weekly amount of £100 for 3 months was agreed.

A coordinator would be required before a similar food larder could be offered at Cranshaws Village Hall.

£1,300 approved AD proposed, CW 2nd

6.7 Berwickshire County Show (£1,000)

Application received from Natalie Cormack

The Berwickshire County Show (BCS) takes place in Duns. Many from our area attend and many compete. There are various tents on the show field and the largest accommodates the industrial section. It provides an opportunity for non-agricultural stalls like baking, cooking, stick making and a children's section. BCS provide the tent and show facilities. These are expensive to supply and entry fees are low. The Industrial Section committee ask for donations in the tent on the day. These are expected to be £800. The tent with tables, insurance, stewards' entry, judges, and other total costs are £1,500. The total operating cost is £2,500, with a net unfunded amount of £2,000. BCS will provide £1,000 and are asking for £1000 funding. CELCA have previously supported BCS and would be named as a sponsor in event material.

£1,000 approved MR proposed, ML 2nd

7. Advance Notes of Intention

No notes of intention

8. Any other business

To be discussed at the next meeting:

- Re-absorption of funding ring-fenced for LCC
- Request that Funds be set for help towards funding apprenticeships for community members – 'work for life' i.e., plumbing, electrician, hairdressing.
- Suggestions for replacement trustees (LCC) and for CELCA
- Any ideas to be shared with AL for a CELCA logo

9. Date of next LCF General Meeting

Tues 13 Sept 2022 at 7.30pm, Cranshaws Village Hall

Meeting Closed