

**Cranshaws, Ellemford and Longformacus Community Association
Lammermuir Community Fund
Scottish charity number SC035892**

**Minute of General Meeting held on Tuesday 5th June 2018
Cranshaws Village Hall 7.30pm**

Trustees in attendance

Alison Landale, Ettie Spencer, Melvin Landale, Shona Colquhoun, Carol White, Bill Landale, Tony Homer, Corinne Mycock and David Mycock.

Also present

Beth Landon (minutes), Kim Drysdale, Mandy Procter, Gillian Walkingshaw / Miller, Graeme Walker, Heather Bewick, Jonathan Wood, Neil Anderson, Sharon Baker and Adrian Colquhoun

1. Welcome / Apologies / Introductions

AL welcomed all to meeting and introduced Kim Drysdale as the new treasurer.

Apologies: Alistair Dawson, Wendy Dawson-Young, Forbes Gamley, Alison Roger, Clive Warsop, Stuart Blaikie, Cheryl Philipson and Keith Noddle.

2. Previous Minutes / Matters arising

Minutes of GM of 13th March were approved (CM proposed, DM2nd)

Additions to the Community Asset list: Lighting for LVH, printer from Marianna (with AL), work bench and chair (Jewellery workshops)

Lammermuir Shepherd booklet (Project 99) – no answer on this. Decided to reabsorb (ML Proposed, DM 2nd)

Reabsorb little free library (project 155)

Jute bags are still available.

ES – public arts strategy, ready to advertise for someone to do the art. WDY is working on it and will report back at the next meeting.

Safeguarding – AL has been working on this and has spoken to OSCR. A note has been added to the application form to check applicants have safeguarding in place if necessary.

New data protection legislation - CM sent an email round community saying if people did not want their name on the email list to ask to be removed. CM pointed out there is already a clause on the application form.

Village signs (project 160) - AD was going to check planning, but not present to report back. Picture of Blackie – no update as not SB present.

Changing banks: CM - last cheque will be signed tonight, then all the money will be in the Bank of Scotland account and the RBS account can be closed.

CM resigned as full time Treasurer but remains as treasurer in name and for bank signatory purposes: and Kim Drysdale was introduced as the (newly appointed Finance overseer / acting treasurer). Kim takes on most of the work which had been undertaken by CM up until now. Both Kim and Beth Landon have now been taken on as ex- officio members of the community. The hand-over of the Treasurer's work is in progress and aims to be completed by the AGM. The appointments 'finance overseer' and 'administrator' were OSCR's suggestion. This is in line with the 'Constitution CELCA'

3. Treasurer's Report

Current Bank balance	£126,576.10
Allocated to projects	£90,828.36
Put aside for running costs	£3,000
Available for funding	£32,747.74

4. Applications for funding

Duns Show Tent application for £600.00

Neil Anderson presented the application on behalf of Berwickshire Agricultural Association. Total tent costs are £1400. The remaining £800 will be paid for by The Industrial Section.

Application approved: ES proposed; ML 2nd

Swimming Pool Memberships application for £9,298.00

Sharon Baker presented her application on behalf of the community. 8 new people have asked for funding this time. The total amount includes a contingency in case people ask to join after the meeting. Children have free lessons and adults have subsidised pool membership. AL asked how many adults use their membership. Sharon said all who have renewed use it and reported that one family has been using pool 2 times a week because of the funding.

TH asked how much of the last allocation from LCF was not spent. AL pointed out that only £75 left in the accounts. This was used for more lessons.

Application approved: SC proposed; CM 2nd

Ellemford Show application for £1,300.00

Sharon Baker presented the application for funds to cover printing costs for show programmes, entry forms and publicity and also to provide buses to encourage increased attendance at the show dance.

Application approved: ES proposed; ML 2nd

Longformacus Village Hall application for £3000.00

Jonathan Wood presented this application, which is for general maintenance of the hall (heating, lighting etc) over the year. The Board recently resigned and a new one has just been elected 5 days ago. Currently there are no funds left for general maintenance. ES explained that each year they will put an application in for what they need to top up the amount they have left in their maintenance budget to £3000. AL asked what they do to raise funds. ES - this being discussed, but for now they are applying for the full amount while they set up the new board.

There is no constitution to go with the application as the previous one was never signed off, but now they are setting up as a SCIO.

CM drew attention £1600 in match funding available to Longformacus and Cranshaws.

TH asked whether the application premature as they have not started to fundraise and not a SCIO yet. AL explained that they have kept her informed of the process. TH asked who the payment is going to. They have a bank account, and the accounts were shown.

Graeme Walker expressed his view that the village halls are at the heart of what happens in the community, so one of most important things we can do is keep both functioning.

ML suggested funding should be agreed, but not given until new constitution in place. ES explained that would not work as bills need to be paid now.

AL suggested give £1000 now, then £2000 once all ratified.

Majority voted in favour of approving the full grant.

Application approved: SC proposed, BL 2nd

Cranshaws Carpet Bowling Club application for £400

Neil Anderson presented this application to pay for the rent and upkeep of the boards.

Application approved: ES proposed, Shona 2nd

LCC Defibrillators application for £2730.00

TH presented this application to replace and refurbish existing defibrillator equipment in Longformacus, Ellemford and Cranshaws.

TH agreed to organise training once installed.

CM requested that the orange boxes are not thrown away, as they may be helpful to transport the equipment to Ellemford Show.

Application approved: ML proposed, DM 2nd

An aside:

AL read out an email thanking LCF for allowing Jewellery workshops.

AL passed on an observation from KN: LCF receive applications for similar, costly events, where a lot of money goes to those who run it. This is to start up, but thereafter, should they ask participants to pay more? AL pointed out that everyone in the community can go to them and with the kilt making classes they only had a certain number of classes funded, then had to pay themselves.

CM - economic viability is not possible in such a small community, these events would not happen without funding. ES – you could argue drawing people in from outside can benefit the community, eg from Duns.

Longformacus Film Membership Society application for £1,135.00

SC explained that this used to run and lapsed. They have recently tried different times and by keeping track of numbers have found the best times are Friday night and Saturday. The application is to cover the costs of publicising and running for 6 months, once a month from October 2018 to March 2019.

Graham Walker said he has been to all showings, and they have been amazing, especially with new sound system.

Application approved: ML proposed , CM 2nd

Exploring Music Workshop application for £1,120.00

Adrian Colquhoun presented. This has been running since 2008. The application includes tutor fees, hall hire and publicity. September to November and January to May – 8 sessions, 10 hours work around each session.

CM pointed out 2nd class mailing cost is not correct, but it was decided to leave it as £160 for now.

Application approved: SC proposed, ML 2nd

Jewellery Workshops application for £1,843.60

Mandy Procter presented her application. She has had a lot of good feedback, which AL read out. This application for funding will enable her to run 12 more classes. CM heard that Mandy went out of her way to enable someone less able to do the course by taking equipment to her house. General comments were made about how good it is for this to happen in the community.

Application approved: BL proposed, ES 2nd

Painting Workshops application for £1,320.00

Heather Bewick presented her application to cover the costs for 6 full day workshops, one per month. This includes materials, tutor fee and hall hire. Attendees will contribute £10 per class.

Application approved: SC proposed, ML 2nd

Stitching Group application for £524.52

Heather Bewick presented this application cover the cost of hall hire and postcards. They have a regular attendance of 6-8. Just a get together so no tutor fees are required. This group was previously named Sew Darn Social and there is £109 remaining for them from a previous application. This will be used to enable the group to keep going until this funding released. Attendees contribute £2 per session to cover the cost of refreshments.

Application approved: SC proposed, ES 2nd

Spanish Lessons application for £1620.48

This is a **re-application**, in place of the application made at the LCF meeting in March 2018, as tutor fees have gone up.

AL mentioned there has been a lot of interest in these lessons which are planned to start in October 2018.

Application approved: CM proposed, ML 2nd

Messy Church application for £860.96

Alison Landale presented this application, to cover costs and publicity for sessions between July and September / October 2018. It was intended to be twice the total on application. AL gave an example of the benefit to the community of the plant pots outside Cranshaws Village Hall which the children planted at Messy Church recently. Children come from Cranshaws and Ellemford, but none from Longformacus. Callum's Cool Creatures are a favorite.

Session vary a lot in cost – Callum Cool creatures / craft materials etc. can cost a lot. A hot meal is also funded.

Application approved: SC proposed, ML 2nd

5. Any other business

DM - Longformacus Village Hall alterations phase 1 still has money remaining in the budget as architecture plans were drawn up, but not carried out. ES requested for this to be left in the pot for now while the SCIO is being set up.

Jonathan Wood asked how LCF gets more money. CM - The LCF receives approx £35000 in August and approx £75000 per year, depending on KW generated.

AL reminded all applicants that money cannot be spent until 30 days after Fred Olson have been informed about the applications and they have had a chance to comment.

AL passed on a pre-application query from John McEwan: Duns Players are putting on a conflict related play on Armistice Day, in conjunction with DDAOS, "Oh What a Lovely War". Total cost estimated at £7,500. Heart for Duns will prepare an art installation which will remain afterwards. They already have funding from Blackhill to cover rights, scripts and scores and plan to apply to LCF for £1,700 to pay for the professional musicians. It will be open to all the Lammermuir community, to take part as well as to watch. DM commented that Blackhill meant for Duns, so shouldn't they give more. CM - Blackhill is smaller fund for bigger population. CM - need to make their case how it benefits us.

Carol White and Cheryl Philipson resigned from LCF today.

Carol White and Corinne Mycock were presented with plants and cards, to thank them for their considerable contributions to LCF. Adrian Colquhoun thanked CM for help during winter in her role as Community Herald, which she is also in the process of handing over. CM remains as a Trustee.

ML will apply for more festive lights

CM paid out £65 too much to NCC for contingency funding, no problem, just to mention.

6. Date of next LCF meeting

GM - Cranshaws - 4th Sept at 7:30pm

AGM 7pm Longformacus 6th November followed by General Meeting

AL closed the GM at approximately 9pm