

**Cranshaws, Ellemford and Longformacus Community Association
Lammermuir Community Fund
Scottish charity number SC035892**

**Minute of General Meeting held on Tuesday 4th September 2018
Cranshaws Village Hall 7.30pm**

Trustees in attendance

Alison Landale, David Mycock, Stuart Blaikie, Tony Homer, Forbes Gamley, Alison Rodger, Melvin Landale, Ettie Spencer, Corinne Mycock.

Also present

Beth Landon (minutes), Kim Drysdale (finance), John McEwan, Fiona Macpherson, Angela Rivers, Gay Rodger, Fergus Murray, Robert Landon, Jan McArthur, Neil Anderson, Walter Murray.

1. Welcome / Apologies

AL welcomed everyone and reminded everyone that LCF fund is to proportionally benefit people in the local community and reminded everyone if their application is approved at the meeting they will still need to wait for windfarm approval before any funds can be released.

Apologies: Clive Warsop, Alistair Dawson, Wendy Dawson-Young, Keith Noddle, Shona Colquhoun, Bill Landale

2. Previous Minutes / Matters arising

Minutes of GM of 5th June were approved with one amendment. CM pointed out that she is still the Treasurer in name and Kim is the financial administrator/ acting treasurer as he does not live in the community. (ML proposed, TH 2nd)

No additions have been made to the Community Asset list.

No further progress with the Public Arts Strategy (discussed further under Treasurer's Report)

AL not spoken to OSCR yet regarding Safeguarding

Jute bags are still available. All agreed CM to take some to Ellemford Show to give out.

Project 129 – Public Art Strategy

No further progress with the Public Arts Strategy. ES requested this project to remain active until at least the AGM. AL mentioned that it would be good to have an installation. CM explained that the funding figure is there to attract match funding.

Project 131 – Village Halls Match Funding Challenge

AL reminded everyone that match funding is available for Longformacus and Cranshaws Village Halls. Neil Anderson reported that they have **been** fundraising from January 2018 onwards to collect for match funding for Cranshaws Village Hall. CM informed there is £245.80 remaining. It was decided to discuss this further under AOB.

Project 162 - Defibrillators

TH reported that the defibrillators are not all in yet. Once installation is complete TH will apply to first responders for training for the community. LCC may need to apply for top up funding to complete this.

Project 160 – Village Markers

To be reabsorbed. AD emailed AL prior to the meeting to ask for the fund to be reabsorbed, as only SBC can put them up and this would be prohibitively expensive.

(Proposed CM and 2nd AL).

3. Treasurer’s Report

Current Bank balance	£ 140,811.24
Allocated to projects	£ 99,898.11
Put aside for running costs	£3,000
Available for funding	£37,913.13

Kim asked about several of the longer standing funding allocations which remain unspent:

Project 37 – Cricket Club

To be reabsorbed, all agreed

Project 129 – Public Art Strategy

No further progress with the Public Arts Strategy. ES requested this project to remain active until at least the AGM. AL mentioned that it would be good to have an installation. CM explained that the funding figure is there partially to attract match funding.

Project 144 - Community Survey and Events (LCC)

AL said this is not to be reabsorbed yet, a decision will be made by the AGM. CM pointed out previous survey project requests have mostly been undertaken already.

Project 152 - Community Broadband Project

CM explained that funding was sought for this project before the government changed its plan to say everyone will get superfast broadband quickly. There is still money to be claimed back on this for expenses in the process of working on this project. Not to be reabsorbed yet.

Project 151 - LVH stage 1

£1,078.00 still remains for phase 1.

4. Applications for funding

Musicians for Duns Players Show application for £1,700

John McEwan presented his application for musicians for the Armistice production of "Oh What A Lovely War" by Duns Player and Duns & District Amateur Opera Society.

AL read out AD's emailed comment "I would normally not be keen on things outside the Lammermuirs, but they have shown relevance to Longformacus so I think this should be funded. Perhaps not as much as 20% of whole project costs." AL also mentioned that BL also thought application should be accepted.

TH asked whether John usually works unpaid or would he want LCF funding for this? John said he won't be paid, the application is just for funding for the musicians. AL mentioned the person from Longformacus on the war memorial, referred to in the application. John said they would be producing some sort of permanent memorial to the many men of Duns and district, including those in the Lammermuir area, who died in the conflict, which will focus on their personal stories. For example, on 12th July 1915, Scottish borderers were in a disastrous charge, a lot from Longformacus were involved, so the memorial would draw attention to the local impact.

TH asked what the £3000 for musician is made up of. John said each musician would be paid £60- £80 per night, and there would be possibly 8 in each band.

AL was pleased to see they are reaching out to local inhabitants by putting on a bus to provide transport to the shows. John said Berwickshire Wheels will put this on. AL recommended that John publicise this locally, and ask for people to sign up for transport then book an appropriate vehicle. AL expressed the hope that people from the local community would get involved in the stage production as well.

DM asked what other funding they have applied for. John replied that Blackhill had given £1,700 and they have applied to BHA residents fund for £500. Heart for Duns is overseeing the project and they are going to put a National Heritage Fund application in. CM suggested they apply to ABPCC for funding as well.

Application approved: ES - proposed; CM 2nd

Lily's Pop-up café (Kilcheran) application for £4,470

Fiona Macpherson presented her application to set up a regular pop-up café in Longformacus with workshops alongside, she requested funding for one year.

AL read out AD's comments: "Not overly happy with this one. I would like some feedback from those that have been to Lily's Pop-up café. How many residents have been going? It provides an SC number yet states that it is not a charity? What will happen to the kit they propose to buy. It will remain LCF property so here will it be kept and who will look after it?"

AL asked who had been: AL, BL, CM and DM & Jan Warsop had attended. AL asked what feedback Fiona had received. There were up to 20 people attending the café on one occasion. 12 – 15 on average. Often passing visitors and cyclists. It has been running as a pilot scheme in Longformacus since April, during which time 12 have been held.

AL reported that the events are very nicely done with flowers, fresh cake, scones. Jan said it was a lovely way to catch up, beautifully done.

AL raised the question of where the kit would be kept.

BL had asked about sustainability outcomes – who will take over if Fiona leaves?

The issue was raised that there are too many projects applied for for the number of local people available to help run them.

Fiona pointed out that from the pilot project, they have gauged that there is interest in volunteering and the general consensus is that it would be good to keep going.

Fiona also said that it is imperative to Kilcheran to ensure sustainability, environmentally and financially, in any project they organise.

SB asked whether they could cover the costs through customers paying.

Fiona answered that it is by donation only, it is not a commercial venture, and the policy is for it to be run by volunteers, just being paid expenses.

TH asked whether it would be run on evenings as well. Fiona said it would be on Saturday mornings as piloted in Edinburgh.

TH said he thinks 40 workshops are too many and these different elements ought to be considered in their own right.

The issue was raised that the volunteers are as important as the events and the primary objective should be developing home grown capacity for the café and workshops.

Fiona answered that this is their focus. They have already recruited volunteers for some workshops. In answer to TH's comment, she said that the aim of the workshops is to generate more trade for café.

AL suggested that they try a couple of the fortnightly pop-up cafés and see how it goes, then have a soup lunch or two and then re-apply for fund for a continuation for this in Longformacus, with team of local volunteers. AL thinks there are too many workshops to fund.

Fiona said they already have volunteers to contribute towards running the café. They are looking to pay people for running the workshop, but not applying for that.

Working with Mandy who runs the Jewellery Workshops.

AL pointed out that LCF has already funded Mandy's workshops.

Fiona responded that this application is not to pay people. Funding is for materials, such as upcycled beads for Jewellery Workshops. There will be other workshops as well, not just with Mandy.

ES suggested that in light of these concerns they try more of a pilot (with just a couple of workshops) between the release of any funding from LCF and November and report back at the LCF AGM.

Fiona argued that the concept had already worked in Berwickshire. CM pointed out that this is a dispersed small community, it's different here, a very specific demographic.

TH mentioned Web presence – LCF would not fund this, as we can put material on our website, if checked first.

ES asked whether there is there a café running somewhere currently, with workshops alongside that trustees could visit. Fiona said not at the moment. They ran a pilot project from 2002 to 2017, which has now closed and been assessed.

AL suggested for next 2 months, to cover cost of pop-up cafes and 2 workshops.

TH suggested the Fiona re-submit a revised application, but AL said it would be preferable to give some funding tonight, as the project has been doing for 3 months without funding. DM and ML agreed.

CM asked whether we should fund the coffee makers and microwave, and it was agreed that these should come out of village halls funding. ML pointed out that this is not the time to be investing in infrastructure.

TH suggested a maximum allocation of £1000, and all agreed. ES, CM and AL to agree how this is to be spent.

Application approved for £1000: AL proposed; CM 2nd

Curry and Chaat application for £1,020.96

Dianne Murray's colleague from the Adult Mental Health Team in SBC, Angela Rivers, presented Dianne's application to Hold two "Curry and a Chaat" evenings – one in 2018 and one in 2019 as a follow up event, with the aim of reducing social isolation.

ES asked whether it is a statutory service? AL answered that it is not and asked Angela to explain how it fits in with SBC.

Angela explain that the idea is to provide a service in the community which is person centred, with the aim to reduce isolation, increase inclusion, particularly for people with a primary mental health issue, and to reduce stigmatisation. The project itself would have nothing to do with SBC. It is about creating community led initiatives.

ML asked whether it would be specific for this area. Angela answered that it would be in Longformacus.

CM suggested one of the two events be held in Cranshaws.

Angela answered that it could be either village hall, or one in both.

TH said he thinks she is asking for a lot of money for 40 people. AL pointed out that she could only draw down on the funding with receipts.

Angela said that they had held one in Café You in Kelso which was very successful. TH asked who she would use as volunteers locally. Angela said she would link with Fiona Macpherson from Lily's Pop-up Café. ES asked how that would work as she relies on volunteers. AL had wondered that too.

ES asked whether they have all the food hygiene worked out. AL said Fiona Macpherson has. ES and TH expressed concern that this has been properly addressed (for example do they know that they cannot even reheat food, it would need to be cooked in hall)

AL said Angela would need to check with Di Murry that food hygiene is covered with Fiona Macpherson and if not to find someone else. ES pointed out that there are other businesses available.

ML said he thinks it is a good application, and that £6 a head is not a lot, subject to making sure it's all done with proper food standards, and all that needs to be fed back to AL quickly.

AL read out AD's comments: "This does seem to be particularly relevant to local needs, particularly in view of fairly recent gamekeeper suicide. Fund".

TH asked whether there are there 40 people who would come. Need to identify people.

CM suggested that they publicise through the Herald and postcards.

ML -asked whether people can just turn up, or do they take bookings. Angela said at Café You a couple booked via FaceBook, but people just walked in as well. She said they had good outcomes from that event and referrals came from it too. Another will be happening on 22nd Oct.

ES asked whether there is any criteria for people coming. Angela said it is open to everybody. AL said that in the Lammermuir area the idea is to focus on isolated people. ES asked does that not mean it is targeted? Angela explained it is open to everybody as everyone knows someone who is feeling isolated.

AL pointed out they are asking for a contribution from people attending.

Application approved: ML - proposed; AR 2nd

Longformacus and Lammermuir Heritage Centre Cooker application for £509.99

Gay Rodger presented her application to buy and install a cooker at the Heritage Centre.

CM pointed out that there is £334 remaining in their fund. This has been allocated already.

All agreed this straightforward application should be awarded in full.

Application approved: ES - proposed, ML - 2nd

Tanzania Trip application for £720

Fergus Murray presented this application to part-fund a volunteering opportunity in Tanzania with the Vine Trust, which is being organised through the Berwickshire High School. He will be working with orphans and building houses.

AL asked what will they be doing with the orphans. Fergus replied they would be playing games and getting them involved in the project.

AL asked how many will be going from the high school. Fergus said 24 pupils are going from S5 and S6 in June. He has raised £1300 already, from coffee mornings and other events.

ML asked what the total he needs to raise is. It is £2980.

AL mentioned that she had heard of lots of people who had volunteered with the Vine Trust and who said they had been immensely beneficial to them.

CM said she is not happy with the application as it benefits one person only. She suggested that LCF should have an arrangement with the Vine Trust as they do with Duns Primary School, where the organisation applies for all young people in our area who would like to take part. Funding could be ringfenced for people to access when needed. The Committee should decide what amount is suitable, eg £1000 per person. LCF does not usually fund individuals.

ML asked what the benefit would be to the local community. Fergus answered that from hearing back from others who have been previously it does change their outlook and work ethic and they have stories to inspire others to go for similar experiences, so it does impact the community when one person has an experience like this.

ES asked on a technical point, does LCF fund individuals? AL answered that LCF does fund individuals, not just organisations.

TH said he thinks this is an inappropriate application as the impact for the community will be minimal and it opens up funding to any individual to do things they want to do. Most individuals are unable to get an application together, so better if LCF had a ringfenced amount to support young people in our area to take part in such trip.

AR commented that it is the people who are not applying for funding who LCF should ask if they need funding, as they are probably the ones who need it most.

AL said that every person in this community knows about the fund.

ML said he agreed with CM and TH.

AL pointed out that AD and BL both think LCF should fund, as Fergus has already fundraised. If LCF decides to fund, this would open up by word of mouth that it is possible.

FG commented that this is a small village community, and LCF is here to support people in the community. FG has a friend that takes people out with the Vine Trust, and there are kids from all backgrounds on the trips. He pointed out that the last thing the committee would want is for a large organisation to apply on young people's behalf.

AL proposed some funding is granted if not all.

CM said she is worried that would set a precedent.

AL said it would not.

FG suggested a vote for the full amount or not, not taking into account those not there.

The vote was conducted and 4 voted to grant the full funding and 4 not to fund; 1 person abstained. Since AL had the casting vote, in the case of a tie, as per constitution, and she voted in favour the decision was made to grant the funding.

CM commented that an opportunity had been missed to set something up. ML suggested that this is still possible and that LCF should let BHS know we've funded this.

Application approved: FG proposed, AL 2nd

An aside: Wattie Murray asked who he should speak to if to see whether the community wants to share the broadband system at Burnhouses. He was advised to speak to AD, DM and CM.

ParentSpace application for £3,450

Robert Landon (a member of the management committee of ParentSpace) presented this application on behalf of Dianne Murray, for continuation of funding of the project for the next six months.

TH asked for details of evidence and legacy. In particular why the methods ParentSpace are proposing are suited to this area. Robert replied that he was aware that LCF had taken a leap of faith in last funding, and thanked the committee for that funding. Feedback from parents has been overwhelmingly positive, for example people have been learning to resolve difficult issues, however feedback was also received that the branding and materials from Care for the Family were not quite right for the local area. The project re-branded as "ParentSpace" rebranded based on this local feedback and has increased engagement.

TH asked how can the project can be funded longer term without coming back to LCF. Robert answered that ParentSpace is in the process of setting up as a SCIO to access larger national pots of funding. The aim is to have a stronger core team and to train volunteers, so not so much is being spent on paying facilitators.

TH asked how people get involved. Robert said that Duns Primary School and The Berwickshire High school sign post towards the project, however the plan is to be more deliberate to attempt to reach more remote areas – eg via mail outs in LCC area, as these are the parents who can become more isolated and the project is about connecting parents.

AL pointed out that Phil Gillholm, who trained as a facilitator with ParentSpace, was from the area, and three workers from Whitchester also trained and are now using the material in the Rehabilitation Centre. Al also mentioned the good feedback which was submitted with the application and that the project has worked with at least 100 parents, so impacted around 400 people.

ES asked about charitable status. RL explained that the project has been operating under the charitable status of Duns and District Parishes, but is not in the process of setting up as a SCIO. ES went on to ask how church based the sessions are. Robert explained that the content is not presented as being Christian, and is accessible to all regardless of faith.

ES asked whether there are links with social services. Robert said no, but they do signpost to the project.

TH asked how many from the Lammermuir area have attended sessions. Robert said he does not have those figures, but can get these figures going forward.

AL asked whether there are some coming down to courses in Duns. Robert said that they were looking at running courses in the village halls, but the feedback was that

parents do not want to talk about such personal things in their very immediate area. Some from the area went to Gavinton for a course.

TH asked what the thoughts are about how to run more in the local area. AL mentioned condition of the previous funding was to run one in Longformacus Village Hall, but there was not enough uptake. RL said the material is being used in Whitcheater. ML asked whether these are open to the local community. AL said they are not as this would not be appropriate due to different needs.

AL said that funding could be available for the proportion from the local area who attend a series held elsewhere, if they would prefer to attend one out with the village.

ES asked whether it is targeted. Robert said it is open all parents, however they would like to focus on more isolated parents, from rural areas such as this.

ML said that the total cost for 6 months is ~ £10,000 and they are asking for a 3rd of that. ML asked how many sessions this would pay for. Robert explained that public taster sessions are occasionally put on, but more often the number of series run is demand led, by pre-existing groups.

TH said they would need to work out the proportional impact in this area, then apply for that proportion of the overall project costs. DM suggested they come back again with these figures.

AL asked why a laptop was in the funding application. Robert explained that they need one for the presentations which are used throughout the sessions. ES said this would count as core funding which is not appropriate at this point. If taster sessions were held in the area, then LCF could see if there is enough interest before funding this sort of thing.

Robert explained that the term "taster session" can be confusing. This is a stand-alone session rather than a precursor to attending a whole series.

AL asked Jan McArthur whether she had heard about the project before, but she had not, even though she lives in Longformacus.

ES suggested they come back with more information about how many people from this area would go or perhaps try some sessions here. Robert asked whether the committee would prefer something to be delivered locally. AL suggested running something in each village hall to connect with parents and see where they would want to meet for a series.

TH and ML said ParentSpace should reapply. AL suggested funding a couple for now. CM asked what a drop-in is. Robert explained it is a chance for parents to meet with a trained facilitator and chat informally about what issues they are having, or to look through resources available.

Robert suggested a putting on a taster session or drop-in in each village hall to get word out and to see if there is uptake and then run one of the series. AL suggested a 4 week series, but Robert explained that the length would depend on which series was requested (Handling Anger is 4 weeks, Early and Primary Years are 6 weeks and Teenage Years is 7 weeks) and it would require a minimum of 6 parents to sign up.

AL suggested 2 drop-ins, then a taster, with a view to running 4 week series.

CM -worked out that it would cost £75 per drop-in and funding should cover local publicity ~£160 for 2nd class postcards.

TH said that a full report of that work should be submitted afterwards. AL agreed. AL pointed out the need to make allowance for if a 7 week series is wanted. SB asked whether there are there enough families in the area.

CM suggested granting £1000 for delivery plus postcards plus hall hire = **£1,280**

AL pointed out that funding would only be granted for what is spent on local families and requested that they report back in Nov.

Application approved for £1,280: ML proposed, TH 2nd

Cranshaws Recreational Hall application for £9,886.66

Neil Anderson presented this application for the refurbishment of the kitchen in Cranshaws Village Hall (officially named Cranshaws Recreational Hall). There is damp coming in, mould etc in the kitchen. The plan is to sort out the foundations as well. They will be taking floor up and resealing it.

AL mentioned that she had received a letter from the treasurer for Cranshaws Hall regarding the offer of ongoing expenses funding of £3000 and that Cranshaws had refused it as they have already held fundraisers so did not need it.

ES asked why they turned it down, then applied for further funding. AL that was for it was for ongoing running costs, so could not be used for the kitchen refurbishment. Neil said that they are going to engage the same people who worked on the hall before to do this work.

AL pointed out that a kitchen is needed for all the pop-up cafes etc.

FG commented that the main purpose of wind farm funding is for halls

Application approved: DM proposed, TH 2nd

The Northumberland Theatre Company application for £1,657.48

Application presented by Jan McArthur on behalf of Longformacus Village Hall Improvements Committee. These productions have been held over the last 25 years in Longformacus and been popular, attracting all ages, especially children. The plan is to charge for people £6.50 each, even though asking for full funds as contingency funding is needed.

CM said this would be publicised through the community herald

TH suggested that for applications coming back, the committee would need to see figures for how many are attending and who is local, if that is easy enough to do. It was not thought to be very easy to measure but an effort would be made.

Application approved: ML prposed, CM 2nd

Festive Tree Lighting application for £ 5,960

Application for festive lights in additional trees in each village presented by Melvin Landale. ML suggested providing lighting for one more tree in each area. There is still money in the fund from last time, but still more to put up.

AL conveyed the opinion of AD and BL that these lights should not be lit all year, only over the festive period.

ES asked whether they would produce light pollution. ML explained they are fairy lights, not flood lights.

ML commented that if someone has lights in their own trees, they should be able to put on when they want. CM agreed.

AL suggested funding lighting for two further trees, as still have funding for 1 in Longformacus.

SB suggested ML comes back in November for more funding if needed.

ML asked whether the committee wants more trees lit. The general response was not for more until the one in Longformacus is done; this is covered by the existing funding.

CM said she would like another at Ellemford at Todlea. AL said that can wait for the next meeting.

Application withdrawn by ML

5. Any other business

- **Match funding for village halls.** CM requested to top up this funding to £5000 per hall, to be drawn on for match funding. **CM proposed, ML 2nd**
- AL requested funding for 10 places on a **food hygiene course** run by BAVS on 1st Nov, at a cost of £65 per person; she had only heard about the local course through BAVS this afternoon. Everyone who prepares and presents food in the halls should have the elementary food hygiene certificate. AR asked how long it lasts for. AL thinks it is 3 years. £650 plus advertising. Open to anybody using village halls. **AL proposed and ML 2nd total funding of £810.** AL to send application for to Beth Landon.

6. Date of next LCF meeting

AGM 7pm Longformacus 6th November followed by General Meeting - apologies from ML

ES - to bring refreshments

AL closed the GM at approximately 9:40pm