

DUNS RUGBY FOOTBALL CLUB

CONSTITUTION

1. The name of the club shall be “The Duns Rugby Football Club”.
2. The club shall consist of an Honorary President, Honorary Vice-Presidents, Honorary Life Members (all when not specially mentioned, hereinafter referred to as “Members”), Full Members, Junior Members (being Members under the age of eighteen years), Senior Members (being Members over the age of sixty-five years), Associate Members and Temporary Members. Temporary Members shall be:
 - (a) Guest players and officials of the teams invited to play rugby football at the Club’s premises and
 - (b) Players and officials of other clubs invited to the Club’s premises for competition purposes of any kind by subsidiary clubs affiliated by the Club.

Temporary Members shall be entitled to make use of the Club’s facilities during the period of their visit.

3. The objects of the Club are to encourage and develop interest in Rugby Football as administered by the Scottish Rugby Union, to provide facilities for playing the game and to promote social activities and further activities in the furtherance of these objects.
4. The Club colours shall be red and black.
5. Membership. Application for membership shall be made in writing to the Honorary Secretary or the Honorary Treasurer. Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation, political or other opinion. Persons to be honoured by the Club by election to Life Membership shall be nominated by the Committee of Mangement and elected at an Annual General Meeting.
6. Equality. The Club operates an Equal Opportunities Policy, where no-one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation or political persuasion or marital status

or having or not having dependants. There is equality of opportunity in terms of the playing rights and the rights of members to attend general meetings, vote and hold office.

7. Child Protection. The Club is fully committed to safeguarding the welfare of all children in its care. It recognises the responsibility to promote safe practice and to protect children from harm, abuse and exploitation. Staff and volunteers will work together to embrace difference and diversity and respect the rights of children and young people.
8. The Annual Subscriptions shall be such amounts as may be approved at any General Meeting. They shall be due on or before 15th September annually and shall be paid by 15th October annually.
The Committee shall have power to remove from the Roll of members the name of any person who has failed to make payment of his Annual Subscription by 30th November and such person shall thereupon cease to be a member of the Club. Notice of such removal shall be given by the Committee to the last known address of such person. A person so ceasing to be a member may be reinstated by the Committee at its discretion on payment of all arrears of subscription due.

9. A Junior Playing Member shall not require to pay an additional Subscription until the fifteenth day of September following his eighteenth birthday. No alcohol shall be sold or supplied to anyone under eighteen years of age.
10. The affairs of the Club, excepting the selection of teams, shall be managed by a Committee of Management of Members consisting of a President, Vice-President, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer, Assistant Honorary Treasurer, the Captain and the Vice-Captain of the First XV and the Captain and the Vice-Captain of the Second XV and Captain of the Third XV who shall hold office for re-election, and no more than fourteen Members all of whom retire annually but who shall be eligible for re-election. After relinquishing office the President shall become an extra Member of the Management Committee for a period of two years. All the foregoing members of the Committee of Management shall be elected by the general body of the members. Junior Members, Temporary Members and Social Members shall not be eligible to take part in the management of the Club.

The Committee shall have the power to create sub-committees to perform under the control of the Committee of Management such duties as

the committee may direct. Such sub-committees to include a sub-committee responsible for the development of youth rugby within the Club. The Committee shall nominate the Convenor and decide on the membership and quorum of such sub-committees and may dissolve such sub-committees at any time without notice.

The Committee shall have power to fill vacancies occurring in the Committee during the year and to co-opt on to the Committee or any sub-committee such additional Full Members as the Committee deem necessary or appropriate. Such appointments shall be relinquished at the next Annual General Meeting.

11. The Committee of Management shall have the power to remove from the Roll of Members any member whose conduct the Committee shall deem detrimental to the interests of the Club, or to the interests of the game of Rugby Football provided that always three fourths of the Committee are in favour of the name being removed from the Roll of Members.
12. The Committee of Management shall hold meetings monthly. Five members of the Committee shall form a quorum. The President, whom failing the Vice-President, whom failing one of their own

number nominated by the Members present, shall be Chairman. The Committee shall have full power to fill any vacancies which may occur during the year.

13. The selection of teams for matches from Playing Members of the Club shall be in the hands of a separate Sub-committee elected from the Committee of Management. The Sub-committee shall consist of three Members and the Captains of the First and Second XVs, or acting Captains of any of the aforementioned XVs. In the case of the selection of the Third XV team, the Captain of the Third XV shall be co-opted to the Selection Committee. The Selection Committee shall be entitled to co-opt such other members as they may deem necessary from time to time to assist them in the selection of other teams.
14. The Chairman, of the Committee of Management and, of the Selection Committee, shall in the case of an equality of votes, have a casting vote.
15. The Committee of Management shall present to the Annual General Meeting a report on the affairs of the Club.

16. The property of the Club shall be vested in the President, the Honorary Secretaries and the Honorary Treasurers of the Club for the time being as Trustees *ex-officio*. The Trustees shall have the power to borrow on the security of the property of the Club but such powers shall be exercised only with the consent of a majority of members present at a General Meeting of the Club.
17. Surplus Funds shall be invested for the benefit of the Club as the Committee of Management may decide and no liability shall be attached to the Committee of the Office-bearers as Trustees in respect of such investments, fraud only excepted.
18. Accounts showing the whole income and expenditure, outstanding liabilities and assets of the club shall be made up by the Honorary Treasurer each year and shall be independently examined.
19. The Annual General Meeting of the Club shall be held in Duns, to receive the Annual Report and Financial Statement, to elect Office-bearers and other members of the Committee, elect Captains and Vice-Captains of the teams and to transact such other business as may be competently before it. Not more than fifteen months shall elapse from the date of holding one Annual General Meeting

and the date of holding the next. Notice of the meeting shall be advertised by the Honorary Secretary not later than seven days before the date of the meeting. Only Members who have paid their current subscriptions shall be entitled to speak or vote at the Annual General Meeting.

20. Extraordinary General Meetings of the Club may be held on fourteen days notice being given by the Secretary whenever the Committee of Management considers it expedient, or on a requisition signed by no less than ten members. Such requisition must state the object for which the meeting is to be called and the meeting must be held within sixty days of the receipt of the requisition by the Secretary. Notice of such a meeting shall be advertised by the Secretary not later than twenty-eight days before the date of the meeting, together with a note of the object for which the meeting is to be called, and Notices of Amendment must reach the Secretary fourteen days before the date of the meeting.
21. Fifteen Members shall be a quorum at all General Meetings of the Club. The Chairman shall, in the event of an equality of votes, have a casting vote except in the case of Rule Seventeen.

22. At all meetings of the Club, Members shall be entitled to vote, in writing, by proxy on:
- (a) any proposed alterations in, or amendments to the Rules of the Constitution, and
 - (b) the distribution of assets in the event of the dissolution of the Club as governed by Rule Thirty.

The proxy must be a member of the Club.

23. Members must, if required by a Member of a Committee, show their Membership Cards before admission to any General Meeting.
24. Junior Playing Members shall not be entitled to vote at any General Meeting except for the election of Captains and Vice-Captains for the various teams. Associate Members shall not be entitled to vote at any General Meeting.
25. The Committee of Management shall provide a Clubroom and other facilities for the sale of alcoholic liquors.
26. The Committee of Management shall have the power to frame bye-laws regulating the control of the Club premises and for such other purposes as they may deem to be in the interests of the

Club. Such bye-laws may, if the Committee so directs, become operative immediately, but they and additions or alterations thereto shall fall to be confirmed at the first General meeting held after the date of making such bye-laws or additions or alterations. At such General Meeting the same notice and majority, as laid down for amendments to the Constitution in Rule Twenty-eight, shall be required.

27. These Rules shall not be amended or altered without the approval of at least two-thirds of the members present and voting at, the Annual General Meeting to an Extra-ordinary General Meeting called for that purpose. In the case of an Annual General Meeting notice of such Meeting, together with a note of the proposed alterations, shall be advertised not less than twenty-eight days prior to the date of the Meeting and Notice of Amendment must reach the Secretary fourteen days before the date of the Meeting. In the case of an Extra-ordinary General Meeting convened by requisition the procedure in Rule Twenty-one shall be followed.
28. The Committee of Management shall have full power to deal with any questions arising on the terms or constructions of these Rules and with any matter for which provision is not therein made.

29. Dissolution. The Club may be dissolved only at a General Meeting called for that specific purpose and then only by two-thirds majority of the members present and voting at the meeting. If, upon the winding up or dissolution of the Club, there remains after the satisfaction of all the Club's debts and liabilities any property whatsoever, the same shall be given or transferred to some other organisation or organisations having objects (that is, aims and activities) similar to the objects of the Club, such organisation or organisations to be determined by the members of the Club by Resolution passed at a General Meeting at or before the time of the dissolution, and in so far as effect cannot be given to such provision then to some charitable objects.
30. Any Members over the age of eighteen years may introduce visitors into the Clubrooms, provided upon the admission of such visitors to the Clubrooms, the introducing members shall enter their names and the names and addresses of the visitors in a book which shall be kept for the purpose and which shall show the date of each visit. A visitor shall not be supplied with alcoholic liquor unless on the invitation and in the company of a member.
31. No alcoholic liquor shall be supplied or sold in the Club premises for consumption off the premises

except to a member of the Club in person for consumption by him or to a person holding an Excise Licence for the sale of such liquor.

32. Members of the Ladies' Committee of the Club shall become eligible for Associate Membership.
33. Members shall not transfer International Rugby Tickets whether at face value or not, to persons other than Club Members, such ticket supplied to the Club being for the sole use of Club Members.
34. No person shall be allowed to become honorary or temporary members of the Club or be relieved of the payment of the regular entrance fee or subscription except those possessing certain qualifications defined in the Rules and subject to conditions and regulations therein.
35. Every member shall be bound by and submit to the Constitution and Bye-Laws of the Club. Should any member commit any breach of the Constitution or Bye-Laws, or should the conduct of any member be such as shall appear to the Committee to endanger the character, welfare or good order of the Club, it shall be within the power of the Committee, after due enquiry and after hearing the member's explanation, either to reprimand the member or to

suspend his or her membership of the Club for such a period as the Committee may seem appropriate or to revoke his or her membership entirely. In the event of membership being suspended or revoked, such member during the period of suspension or immediately on revocation shall cease to be a member of the Club and shall forfeit all right and claim upon the Club or its property and shall not be entitled to have his or her subscription for the current year or any part thereof refunded to him or her.

DUNS RUGBY FOOTBALL CLUB

REGULATIONS FOR THE CONTROL AND SUPERVISION OF THE CLUBROOMS AND FOR ACCESS BY MEMBERS TO THE PROPERTY BELONGING TO, OR UNDER CONTROL OF, THE CLUB.

BYE-LAWS FOR THE REGULATION OF THE CLUBROOMS

1. The Clubrooms shall be conducted in accordance with the provisions of the Licensing (Scotland) Acts for the time being in force and shall be open for the sale of alcoholic liquors on such days and times to be fixed by the Committee of Management from time to time.

No alcoholic liquor shall be sold to any person under the age of eighteen years.

2. Use of the Clubrooms shall be restricted to:-
 - (a) Members.
 - (b) Guest Players and Players and Officials of the visiting Clubs playing at Duns during the duration of their visit, and

- (c) Visitors introduced by Members as before-mentioned. Members are responsible for the decorum of their guests and will be held responsible for any breach of discipline.
- 3. Alcoholic liquor will only be supplied for consumption within the room or rooms within the premises prescribed by the Committee of Management for that purpose.
- 4. A Club Master shall be appointed by the Committee of Management and he shall be responsible to the Committee Management for the order to be observed in the Clubrooms and shall have the power to refuse liquor to any person he sees fit. The Club Master may be a Member of the said Committee of Management.
- 5. No Member of the Committee of Management and no Club Master or any other person employed in the Club shall have any personal interest in the sale of alcoholic liquor therein or in the profits arising from such sale.
- 6. No gambling shall be allowed within the Club premises except as may be specifically sanctioned by the Committee of Management within the provisions of the Betting, Gaming and Lotteries

Act, 1963, and any amending Act. The Committee of Management shall have power to withdraw Membership of any Member who shall violate this rule or who, in the opinion of the Committee of Management, shall be guilty of unseemly conduct.

7. Club Officials are entitled to require members to show Membership Cards at any time within the club premises.
8. The Club will take no responsibility for any articles taken into or left in the premises.

June, 2013.