

Cranshaws, Ellemford and Longformacus Community Association

General Meeting

Tuesday 7th November 2023

7.00pm at Longformacus Village Hall

Minutes

Trustees in attendance: Alison Landale (AL Chairperson), Alison Rodger (Treasurer AR), Bill Landale (BL), Tony Homer (TH), Pauline Homer (PH), Melvin Landale (ML) Clive Warsop (CW), Ettie Spencer (ES), Gordon Allen (GA)

Applicants: Application 8 Corine Craik (CC), Application 5 Heather Bewick (HB), Application 7 Jonathan Wood (JW), Application 2 Elizabeth Willis (EW)

1. Welcome & Apologies: Apologies were received from trustees: Adam Prokopowicz (AP), Morag Rodger (MoR), Alistair Gordon (AG), Anna Dabrowska (AD)

2. Previous Minutes from 12th September 2023

No amendments were received.

The minutes were approved as a true record of the meeting: Proposed BL 2nd AR

3. Matters arising:

Actions from previous meeting:

1. Completed
2. Completed
3. Completed
4. Completed
5. In progress - a draft application form has been prepared for discussion which includes the charitable purposes criteria (tick box) and the removal of all references to LCF as previously agreed.
6. Completed
7. Completed

4. Treasurer's Report:

KD confirmed that the funding available for CELCA 1 is £3,441.56 and in CELCA 2 there is £68,358.44 so in total there is £71,800.00 available for funding at present.

CELCA 1 - Fred Olsen Renewables

| | |
|---------------------------------|------------|
| 31 October 2023 | £92,417.20 |
| Payments out - in transit | £0.00 |
| Payments in - in transit | £0.00 |
| 22/23 Participants Contribution | £0.00 |

| | |
|------------------------------|------------------|
| Current Balance | £92,417.20 |
| | |
| Allocated to projects | £83,975.64 |
| Set Aside for Running Costs | £5,000.00 |
| Available for Funding | £3,441.56 |

CELCA 2 - Community Wind Power

| | |
|---------------------------------|-------------------|
| 31 October 2023 | £133,506.08 |
| Payments out - in transit | £0.00 |
| Payments in - in transit | £0.00 |
| 19/20 Participants Contribution | £0.00 |
| Current Balance | £133,506.08 |
| | |
| Allocated to projects | £65,147.64 |
| Set Aside for Running Costs | £0.00 |
| Available for Funding | £68,358.44 |

5. Funded Project Updates -

Archies School Trip

Thank you so much for the funding for Archie's trip. He is really looking forward to it, thank you again for giving him the chance to go. Heather

Flowers from CELCA Trustees

Please thank everyone from CELCA for the beautiful flowers. What a lovely surprise. We do these things in our community because we desire to be helpful to others. Thank you again. Maureen

Flowers from CELCA Trustees

Please thank everyone for the flowers. They are lovely, it was a nice surprise. The smell is beautiful and reminds me of my Dads garden years ago. Much nicer than shop flowers. Thank you for organising it. Best wishes Corine.

Cranshaws Larder - Report from Maureen Ferguson on 12th May 2023

The larder is working very well & people are very grateful that we have it. I have asked people to let me know if there is anything they would like to see in the larder that we don't already have & so far everyone seems very pleased with the selection of food that we provide. We would like to say thank you to Lammermuir Community Association who provide the funds to make the larder possible.

Swimming/Teen Challenge - Report from Kirsty Inkpen - The Manager Duns Swimming Pool

The Whitchester Group benefits greatly from coming to the pool. It benefits them mentally and physically. It also forms a crucial part of their recovery and helps them integrate back into normal life. They are largely from disadvantaged backgrounds and many have never had the opportunity to swim before. Their confidence has improved and their ability to engage and follow instructions with the staff

improves with every session. They have been well behaved and very polite to the staff. Our pool staff all receive equality & diversity training and therefore I would hope that all my staff have an open and inclusive attitude to all.

Whitchester has become a group we look forward to having swimming at the pool once a week. I think what CELCA is doing to help these people is great and must be commended to be able to turn people's lives around has to be worth it.

6. Applications for funding:

6.1 - Application 1 Yoga Classes - Amount Requested £4,383.00

The funding application would be for funds to continue the Yoga Classes. This application was approved in June 2023 and this application is to approve the change to Chair Yoga. Chair yoga is very accessible and can be enjoyed by adults of all ages, including older people. It enhances physical and mental wellbeing. Classes being held on Monday afternoon in Longformacus VH.

Participants are encouraged to pay a £3 contribution to each class.

TH would like it noted that he doesn't agree that CELCA should be paying this much of the cost and it should be a smaller proportion. KD confirmed that the cash collected is sent to him via HB.

Proposed ES 2nd ML- Amount Approved £4,383.00

6.2 Application 2 Winter Fuel Support - Amount Requested £45,300.00

The funding application would be for winter fuel support for households which EW has kindly submitted on behalf of the community. The support would be for 2 payments one in November 2023 and one in January 2024. Guidance from OSCR is that fuel support should only be going to residents who are in need of the funds. It is necessary for CELCA to follow the OSCR guidelines as CELCA is operating as a charity.

TH confirmed that the wind farm funds have to be used in a way that fits with our charitable purposes and CELCA are required to justify that the claimants are in need of the funding. The simplest way to do this would be to get each person to sign a declaration confirming that they are in need of the funds.

AL confirmed that for the winter fuel support postcard this year it would actually say that OSCR are not allowing CELCA to disburse the funds in the same way as in the past. The postcard will state that the offer is for anyone in the CELCA area who is on state funded benefits such as pension, benefits, child support or other allowances. EW confirmed she had a discussion with AL to discuss the list of benefits to mention in the postcard.

TH said that using state benefits as a measure does not capture asset rich but cash poor residents because they are not eligible for many state benefits.

After a discussion amongst the trustees it was agreed that the amount should be reduced to £100 and trustees should meet to discuss how to process the winter fuel support application. AL said a postcard had already been drafted to go out and as there were no objections to this, and the payment was to be in November, AL continued with the sending of the postcard.

Approved: In principle that £10,000 should be granted and that the trustees would meet to agree on a policy. The 2nd tranche payment would be revisited. Propose ML 2nd TH

Action 2: Management Meeting to take place on Wednesday 22nd November 2023 at Longformacus Hall at 7.00p.m.

Action 3: DR to collect information on how CELCA could inform residents of what benefits they are entitled to.

6.3 Application 3 Alternative Educational Provision Amount Requested £1,800.00

A funding application from a resident of the community for alternative educational provision for a 14 year old child who has additional needs. Is unable to attend school and has not attended school since June 2023. The child is being assessed for ADHD/Autism and had an initial assessment by CAMHS in January 2023. CELCA are not supplanting the local authority; it is a temporary gap to cover the child whilst awaiting a full diagnosis. Once the child has been diagnosed then assistance will be available but the child needs the help now. The parent is not in a financial position to fund an alternative educational provision while they await the diagnosis. The application is for 2 hours per week @ £30 from November 2023 to June 2024. 60 hours = £1,800 at The Learning Space in Gavinton, a registered charity since 2016.

Approved in principle subject to a report being received to confirm that there is a need for the educational provision. Amount Approved: £1,800 Proposed ML 2nd TH

6.4 Application 4 Festive Tree Lighting - Amount Requested £4,540.00

A funding application for the continuation of festive tree lighting in the CELCA area which has been in place for several years. It is necessary to maintain the lights in trees which already have them. Additional funding to light 2 further trees is applied for.

A discussion took place on the possible tree locations for the 2 additional trees.

| | |
|---|------------|
| 2 tree climbers and 1 ground staff @ £650.00 per day + VAT for 3 days | £2,340.00 |
| Supply lights for 2 trees @ £450 per box x 4 | £1,800.00 |
| Fixings/power cables | £400.00 |
| Total Amount | £4, 540.00 |

Proposed TH 2nd AR - Amount Approved £4,540.00

6.5 Application 5 Kid's Club - Amount Requested £360.00

The funding application is to continue to fund the play group which is now going to be called Kid's Club and will now run on a Friday afternoon with kids of various ages, parents and some babies. The funding is for hall hire for 18 sessions = £360.

Proposed ML 2nd TH - Amount Approved £360.00

6.6 Application 6 Messy Church - Amount Requested £750.00

A funding application for Messy Church which brings together individual;s and families together for times of creative activities; painting, gardening, card making, etc. Some time is spent looking at some aspect of the bible using story, drama and music. A hot meal is provided.

| | | |
|-----------|---|---------|
| Hall hire | 4 | £100.00 |
|-----------|---|---------|

| | | |
|------------------------------------|--------------|---------|
| Decoration | 2 @ £25 | £50.00 |
| Craft - bulbs, pots, compost etc | 4 @ £50 | £200.00 |
| Food preparation by helpers/bought | 4 x £100.00 | £400.00 |
| | Total Amount | £750.00 |

Proposed PH 2nd AR - Amount Approved £750.00

6.7 Application 7 Longformacus Village Hall Support - Amount Requested £5,000.00

A funding application was made by Longformacus Village Hall for an annual request to cover the bills/heating etc. The hall is being used every day AL confirmed that all the bills go to KD so they are backed up by proper financial records. KD pointed out that in the accounts it lists the breakdown which is mainly for electricity, oil and payment to staff. The accounts for the hall were offered for anyone to look at.

A discussion took place and it was agreed that for future funding applications the breakdown would be shown on the application form.

Proposed ML 2nd TH - Amount Approved £5,000.00

6.8 Application 8 Journalling Cafe - Amount Requested £300.00

The funding application is to continue with the Journalling Cafe which brings people together, creates awareness of the environment, creates memory books and helps develop creative skills

| | | |
|---------------------------|--------------|---------|
| Food | | £50.00 |
| Book Packs | 25 | £25.00 |
| Coloured paper note packs | 2 | £25.00 |
| Paint boxes | 5 @ £6 | £30.00 |
| Hire of hall | 13 | £130.00 |
| Misc items | | £40.00 |
| | Total Amount | £300.00 |

Proposed ML 2nd AR - Amount Approved £300.00

6.9 Application 9 Jute Bags - Amount Requested £1,000.00

An informal discussion took place by the trustees after the meeting but still with a quorum. There had been a very recent request to have new community jute bags if possible in time for Christmas. It was agreed that they had been much appreciated and it would be good to have another order with a new promotional image. AL suggested a lapwing. TH hoped we might have 3 local birds such as lapwing, curlew and snipe / grouse. This was to be explored. AL to process and progress the application. The amount was discussed and agreed

Proposed AR 2nd BL - Amount Approved £1,000.00

7. Advance Notes of Intention:

This is an opportunity to let CELCA know if a new application is being considered: ML suggested that next year CELCA should organise a Bonfire Night for the community. ML was prepared to do the research to find a suitable organiser with a fireworks licence and all the necessary safety and insurance certificates. A suggestion was made that CELCA should speak to the fire brigade in advance of such an event. Food would be provided.

Approved in principle subject to more information

8. Any other Business:

Village Hall Match Funding - Amount Requested £2,000.00

KD requested £1,000 for each of Cranshaws Village Hall and Longformacus Village Hall for match funding. CELCA had agreed some time ago that if the village halls let out the halls for other purposes it would be match funded. The reason was to encourage the Village Hall Committees to promote the halls for functions/activities and hire fees would be match funded.

Proposed ML 2nd AR - Amount Approved £2,000.00

Cranshaws Larder: It was raised that the larder is leaking and ML agreed to have a look at the damage and repairs needed.

9. Date of next CELCA General Meeting:

Monday 11th March 2024 to be held at Cranshaws Village Hall at 7.00p.m.

Meeting closed at 21.15
