

**Cranshaws, Ellemford and Longformacus Community Association
Lammermuir Community Fund**

**Tuesday 8 November 2022
7.30pm, Longformacus Village Hall**

**Minutes
General Meeting**

Trustees in attendance: Alison Landale (AL Chairperson), Bill Landale (BL), Alison Rodger (Vice Chair AR), Ian Davidson (ID Interim Treasurer), Clive Warsop (CW), Adam Prokopowicz (AP), Ettie Spencer (ES), Alistair Gordon (AG), Morag Rodger (MR)

Also present: Paula Easton (PE minutes), Kim Drysdale (KD finance), Corine Craik (CC application 1&5), Sharon Baker (SB application 2), Greig Silver (GS application 3), Jonathan Wood & Kathleen White (JW & KW application 7), Cari Silver, Georgina Coleman, Hedley Tomlyn (HT), Heather Bewick (HB), Lorna Pate (LP).

1. Welcome/Apologies

Apologies: Anna Dabrowska, Tony Homer, Melvin Landale

AL welcomed everybody

2. Previous Minutes of GM – 20 Sept 22

13 pages of minutes – no changes

Previous Minutes approved and accepted ID proposed, AR 2nd

3. Matters arising

3.1 Actions from previous meetings

1. Longformacus Park Signage & Overgrown Greenery

Hedges and bushes are overgrown blocking the view for safe road access. ID will clear these at field end entrance as soon as possible after liaising with Mark Charles.

LP has also been told that if it is an issue for the contractor, they will raise it directly with the Scottish Borders Council (SBC).

ID will make a funding application to purchase new safety signage.

No overnight parking in the new parking area will be permitted as requested by the estate. A sign will be required ID

Action 1 ID Funding application for new signage at the park including no overnight parking

Action 2 ID Arrange for cutting back overgrown greenery at park entrance

2. Community Contact List – PE said the Lammermuir Community Contact request form will be distributed via The Herald early December. This will be after the current resilience survey has closed.

Action 3 TH & PE Send contact form and create Community Contact List

3.2 Funded Project Updates

Cranshaws Playpark - Resurfacing

AL said 9 volunteers worked together to install edging and a base for the play equipment. Farmer Mr. Jack helped move a lorry that was stuck and used his digger to carry and spread sand. Children affectionately call it the 'Silver Sand Pit'.

Whiteadder Watersports

Max Blinkhorn is investigating surveillance equipment for their car parks & boat area with some of the funding provided and hopes to have this installed soon.

Longformacus Village Hall Heating

The Shell electricity meter reading issue has been sorted by JW with KD's assistance. CW raised concern that he heard the heater operating during the summer. JD said it is manually switched on when needed and not on a timer. Agreed the careful use of fuel is important.

Yoga Retreat Session

Denise McNulty received funding for the first yoga retreat. The retreat date needed to be delayed due to waiting for the wind farm to approve applications. The session planned for October will now be held in December.

Agreement to send a postcard to promote the new date. KW sent a shared Yoga class and Yoga retreat postcard, but it had been very short notice for residents to sign up for the October retreat date and it had been cancelled due to too few applicants.

Action 4 PE to let Denise know she should send a postcard for December Yoga Retreat

Longformacus Play Area

LP said the final meeting with the Site Manager is on Thursday 10th November. Construction is starting next Tuesday 15th November.

Ongoing construction work is weather dependent. The area will be fenced by the builders. They are responsible for the area within their fence and SBC are responsible for the outside area. SBC will remove the old playpark. LP noted that a different contractor is being used to those that constructed Duns Park.

The paddock will be used for access and will remain grass; not to be used for contractors vehicles carrying heavy equipment – without permission.

CW had concerns over the size of the football pitch. LP said the pitch size is shown on the plans and some changes could be made when the old equipment has been removed if more space is needed.

CW raised concern about surface condition, like rabbit holes. LP has been told by the construction company they will leave the area in the same condition as they found it.

The playpark design is accessible for all, including under 3-year-olds.

Local use is the main purpose of the project. Team Challenge have been using the Football pitch. The Longformacus playgroup has 24 named children and Longformacus Community Park Facebook page has 90 members.

3.3 Other business

Red Squirrel Project

Geoff Ball application not yet received

Action 4 PE Remind Geoff Ball to apply for Red Squirrel Project funding

4. Treasurer's Report – KD

CELCA 1 - Fred Olsen Renewables

CELCA YEAR ENDING 30.09.2023

Bank balance and Funding available

	31-Oct	£ 170,973.21
Payments out in transit	£	513.35
Payments in in transit	£	-
21/22 Participants contribution	£	-
Current balance	£	170,459.86
Allocated to projects	£	181,162.38
Set aside for running costs	£	5,000.00
Available for funding	-£	15,702.52

Payments pending

Winter Fuel Fund	400.00
Mrs Corine Craik	113.35

Bank Reconciliation and Check

Opening Balance as at 1st Oct 2022	£ 185,808.04
Income received	£ -
Expenses paid	(£ 763.20)
Projects spend	(£ 14,584.98)
Closing Balance	<u>£ 170,459.86</u>
Balance at bank	£ 170,459.86
	£ -

22/23 Contributions

Total 513.35

0.00

CELCA 2 - Community Wind Power

Cranshaws, Ellemford and Longformacus Community Association(CELCA2) Aikengall

Scottish Charity Number SC035892

Project Summary for the year ending 30th September 2023

Project No	Project Name	Date of last application	Brought Forward	Awarded 21/22	Spent 21/22	Re-abs 21/22	Remaining
38	Woodland Walk		10,034.70	3,185.16	3,565.52	-	9,654.34
151	Alterations to Longformacus Village Hall		106,204.00	-	-	-	106,204.00
159	Longformacus Play Park		75,000.00	-	-	-	75,000.00
			191,238.70	3,185.16	3,565.52	-	190,858.34

	138096.78
Payments out in transit	0.00
Payments in in transit	0.00
Current balance	138096.78
Set aside for running costs	0.00
Allocated to projects	190858.34
Available for funding	-52761.56

4.1 Project Summary for the year

See Appendix 1

4.2 Allocated Funding to be reabsorbed or not?

33 Courses & Workshops CofK £360 – Table Tennis funding of almost £360 is available within the College of Knowledge allocation. ES keep funding, competition match requests from Abbey St Bathans.

120 Plays & Pantomime £1,871.19 – AL has been in touch with Northumberland theater company and JW confirmed that no productions are planned; they will be in touch next year. CW informed us that JW will no longer be organizing the plays. AL gave a reminder that funding is in place for bus transport that could be used to pay for and to travel to a Christmas Pantomime at a venue like The Maltings, Berwick Upon Tweed. Keep funding.

138 Seniors Excursion & Lunch Club £1,333.33 - AL has verified they only paused during covid concerns. Keep funding.

142 Stitch and Crafts Social £292.67 - HB will be restarting the sessions. Keep funding.

159 Longformacus Play Area £6,120 - LP said the outside classroom building will go ahead after the playground area is completed. Keep funding.

162 LCC Defibrillators £884.47 - keep available for any upkeep required

168 Parent Space £1,042.52 – AL wrote to them previously; reabsorb.

173 Reiver's Rideout – negative funds of -£58.07, all agreed to pay and close account.

175 Lammermuir Ladies Group £1,477.73 - LP Several ladies are interested in continuing the group. Keep funding.

180 Owl Nesting boxes £500 – AL no longer required; reabsorb

5. Funded Project Updates

See AGM Minutes

6. Applications for funding

Order	Project	Name	Amount Requested
1	Journaling Cafe	Corine Craik	£500
2	Swimming Lessons & ASC	Sharon Baker	£3,117
3	Torus Holistic Therapies	Greig Silver	£7,600
4	Larder – Cranshaws Village Hall	Alison Landale	£2,400
5	Larder – Longformacus Village Hall	Corine Craik	£2,550
6	Generator – Cranshaws Village Hall	Alastair Gordon & Dave Lochhead	£5,760
7	Generator – Longformacus Village Hall	Jonathan Wood & Kathleen White	£5,760
Total			£27,687

6.1 Journaling Café (£500)

Application received from Corine Craik

CC would like to invite people to Longformacus village hall for crafts & journaling. Funding is requested for equipment, sandwiches, tea, and biscuits. This includes purchasing a die cutting machine and cut out examples were shown. The frequency of the café is to be determined based on popularity; will not be seasonal.

Application 1 £500 approved AG proposed, ES 2nd

6.2 Swimming Lessons & ASC (£3,117)

Application received from Sharon Baker

Request to fund 70% discounted memberships at Duns swimming pool. Part of the funding is to sponsor 2 youngsters to join the Duns Amateur swimming club (ASC)

The swimming lessons are well run and well used.

Application 2 £3,117 approved ES proposed, AP 2nd

6.3 Torus Holistic Therapies (£7,600)

Application received from Greig Silver

Holistic Therapies offers a range of alternative health care treatments for the wellbeing of the community. These include acupuncture which can be helpful for many problems. His previous Sound Bath sessions were well received at Cranshaws & Longformacus.

GS trained in London for 3 years in Chinese medicine. AL and JW pointed out a PVG certificate was essential as he would be working with vulnerable people. GS will apply for a PVG and JW offered to assist. Currently getting an acupuncture license from SBC – ***Update** approval received from SBC on 11 November.*

An initial consultation is £80 for 1hr 30mins, then £50 for a follow up session. The average cost is £85 per session based on various treatments. The funding request covers 70% for CELCA residents, treating 2 people per week. The name and address of those receiving funded treatment would be registered to determine CELCA validity.

This application is for 1 year of treatments, but an initial period of 6 months was agreed. The amount can then be revised at the next General Meeting after a report from the applicant.

A postcard will be with arranged Print Spot using current CELCA postage funding.

Action 6 PE – Coordinate Print Spot details for postcard

Application 3 Reduced 6 months £3,800 approved AP proposed, ES 2nd

6.4 Larder – Cranshaws Village Hall (£2,400)

Application received from Alison Landale

Funding to purchase a small shed to house the larder which will be funded with £100 per week for the next 4 months. Cranshaws Village Hall committee have agreed for the shed to be located by the hall. The person organising the larder will order goods and have help to stock. The food will be items such as sacks of potatoes and carrots; dried milk, and soup making items, as requested already.

The larder will be raised off the ground to protect from vermin.

Application 4 £2,400 approved AR proposed, AG 2nd

6.5 Larder – Longformacus Village Hall (£2,550)

Application received from Corine Craik

Ongoing funding is requested to continue the larder at Longformacus.

£550 has been spent since the last meeting using the allocated £150 per week.

JW waiting till next hall committee to consider moving or heightening the larder for easy access.

KD said what a great job Corine does with the larder and all agreed. AL asked if anyone could help Corine who is also cooking for the pop-up café.

Application 5 £2,550 approved CW proposed, AP 2nd

6.5.1 Larder Awareness

AL has been approached by berwickshirehelp.org.uk requesting Longformacus larder be included on their website. There was shared concern from trustees that people outside the area would take supplies. The request was declined. No need for advertising outwith our area as the aim is only for use within the community, and it is promoted on the Herald.

Action 7 AL Send Longformacus & Cranshaws Larder Postcard

Increase postcard funds by £1000 unanimous agreement by trustees.

6.6 Generator – Cranshaws Village Hall (£5,760)

Application received from Alastair Gordon (& Dave Lochhead)

Part of the LCC resilience plan is to establish 2 hubs for people to come to if there are power outages. This would provide the community warmth, a place to charge telephones, hopefully internet access and possibly offer soup. It is needed ready for this winter as Storm Arwen was in November 2021.

Information has been shared by Gavinton Village Hall who have a new generator. The costs are from the details Gavinton have provided. AG and KW will meet an electrician for an inspection. Cranshaws Hall will need another shed as the hall has no internal storage. 12 KW is ample. There would be a handle switch to easily transfer from mains to generator. Cranshaws heating is electric, Longformacus is currently oil powered. The electrician would complete installation but not cover maintenance. KW has requested a quote from supplier of Gavinton's generator including servicing. Maintenance is required for the battery to be topped up every 3 months and the generator must be drained. A further application would be made in the future for these ongoing costs.

The expected petrol or diesel generator cost is £4200. The amount applied for includes a 20% contingency. AL confirmed that the generators would belong to the village halls, not CELCA.

It was highlighted that they can be noisy when operating for nearby residents but are only for emergency use.

There was concern that sufficient funds needed to be made available for both village halls if there was an emergency this winter. It was agreed that each village hall amount be increased to £7,000.

Application 6 increased £7,000 approved AP proposed, ID 2nd

6.7 Generator – Longformacus Village Hall (£5,760)

Application received from Jonathan Wood & Kathleen White

There are some variations between the village halls needs for setting up each generator. Longformacus requires different cabling and does not need an extra storage shed. Oil heating is used but a generator is needed to power the oil heating system.

Application 7 increased £7,000 approved ID proposed, AR 2nd

7. Advance Notes of Intention

(Opportunity to let CELCA know if a new application is being considered)

- Drinking Fountain at Longformacus – Resident Susanna Beaumont of Design Exhibition Scotland has proposed a contemporary design with a final project cost of about £14,000. It was agreed that the project was too costly for limited community benefit. PE will courteously inform the applicant.
- HT's offer to do some research into creating a Community Action Plan was accepted.

8. Any other business

No other business

9. Date of next LCF General Meeting & AGM

Wednesday 1st March 2023 at 730pm, Cranshaws Village Hall

Meeting Closed